



Special Event FAQs

How many guests can Museum of Flying accommodate?

Main Floor = 600 guests

Historic Douglas Boardroom Suite = 50 guests

What are the insurance requirements for special events?

\$1,000,000 minimum per occurrence

All events must provide certificates of additionally insured naming both the City of Santa Monica and Museum of Flying. Host alcohol coverage must be clearly listed on the certificate of insurance if not covered under the special event food and beverage vendor(s).

Are outside catering and bar services allowed?

Yes, outside catering and bar services are allowed. It is the responsibility of the event planner to present to the Museum of Flying a valid State of California health certificate and City of Santa Monica business license for all hired third-party vendors. No open flames or fire pits are permitted inside of Museum of Flying facilities.

ABC rules apply when serving alcohol. Museum of Flying does not allow alcohol to be self-serve. Only licensed servers may serve alcohol to guests during special events. There is no consumption of alcohol outside of Museum of Flying property. Bar mats must be in use at every bar service station. Security staff must be hired by event planners during events where alcohol is served. Alcohol service must conclude no later than 30 minutes prior to the end of special events.

Are there decoration restrictions?

Helium balloons, rice, confetti, glitter, sequins, silly string, or similar are not permitted. Any fastening of decorations or signage must be approved by Museum of Flying. Painters tape must be used prior to using gaffing, masking, or similar tape to minimize damage to Museum surfaces.

Only licensed furniture rental companies may be used during special events. Outside and off-site storage is not available. Special events will incur additional fees for early or late furniture setup and removal. Please coordinate delivery times with third-party vendors accordingly.

Is special event clean-up and restroom servicing included in the rental price?

The event planner is responsible for staffing and scheduling cleaning services before, during, and after their event. Waste management procedures must follow the City of Santa Monica Zero Waste Event Guidelines. Additional fees will apply for trash removed by Museum of Flying staff after special events.

How does guest parking lot rental work?

The event planner must schedule and pay for parking spaces through the City of Santa Monica. Museum of Flying is able to assist with scheduling parking lot rental.

Are there noise ordinances in place at Santa Monica Airport?

Music volume must conform to the City of Santa Monica noise ordinance. All amplified music and microphones must be off by 11pm.